

# STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

DEPARTMENT OF ADMINISTRATION  
OFFICE OF PURCHASES

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
DIVISION OF PLANNING AND DEVELOPMENT

## INVITATION TO BID NOTICE TO CONTRACTORS - BID NO.

The State of Rhode Island Department of Environmental Management, Division of Planning and Development is soliciting bids for Pier Improvements at Colt State Park, Bristol, RI in accordance with plans and specifications dated December, 2012.

SEALED PROPOSALS ADDRESSED TO THE **STATE PURCHASING AGENT**, 1 CAPITOL HILL, PROVIDENCE, R.I. 02908-5855, SHALL BE RECEIVED UNTIL 4/10/2013 at 10AM. At that time they will be opened and read in public.

### **BIDS SHALL BE SUBMITTED ON THE FORMS PROVIDED WITH THE PLANS AND SPECIFICATIONS.**

Effective January 1, 2013 all Public Works related project proposals exceeding five hundred thousand (\$500,000) dollars are required to include a "public copy". All agency contract solicitations, requests for proposals, invitations for bids, etc. shall state that any bid or proposal that exceeds five hundred thousand (\$500,000) dollars must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of five hundred thousand (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive. For further information, please see R.I. General Laws Section 37-2-18 (P.L 211) <http://webserver.rilin.state.ri.us/Statutes/title37/37-2/37-2-18.HTM> and Purchasing Rules & Regulations amendment at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). This regulation applies to all public works projects (vertical and horizontal) exceeding five hundred thousand (\$500,000) dollars and any combination of base bid plus all alternates.

In accordance to Purchasing Rules and Regulations adopted on January 11, 2011 the following conditions are required:

1. All bid proposals shall be opened publicly and read aloud.
2. Each bid, together with the name of the bidder, shall be recorded and an abstract made available "immediately" for public inspection.
3. Copy of the redacted bid proposal shall be available for public inspection by the close of the business the day the subject bid(s) and/or contract(s) is opened by the Division of Purchases.
4. The burden to identify and withhold from the public copy that is released at the bid opening any trade secrets, commercial or financial information, or other information the bidder deems not subject to public disclosure pursuant to Chapter 38-2, the Access to Public Records Act, shall rest solely and exclusively with the bidder submitting the bud proposal.
5. At the time that a proposal is submitted, a bidder must submit a redacted copy of the bid proposal in a PDF (Portable Document Format) file format on a read only CD-R Media Disk (hereinafter referred to as a "CD"). Vendors are required to provide all documents submitted in response to the bid solicitation on the CD.
  - a. The acceptable media is a CD-R. Media that is read/writeable (CD RW) will not be accepted.
  - b. Only readable, not writeable media is acceptable.

Section 00 11 16 Invitation to Bid/Notice to Contractors

- c. Vendor is responsible for supplying their own CD-R media.
  - d. Vendor is responsible for the integrity of the CD.
6. Failure of the bidder to submit a public copy on a readable CD, as required by RIGL 37-2-18 as amended, shall result in the disqualification of said bid.
7. CD must be enclosed in a protective cover and the protective cover clearly labeled with the following:
- a. Marked "Public Copy"
  - b. Title of Solicitation as it appears on the RIVIP cover letter.
  - c. Name of the Company and Vendor ID as it appears on the RIVIP cover letter.
  - d. Bid Response Number as it appears on the RIVIP cover letter.
8. Bid response on CD-R to be in a PDF (Portable Document Format).
- a. One PDF file will be on the CD-R. File to meet the following requirements:
    - i. Only one file will contain all documents in response to the bid. If you have more than one document for the response, the documents must be concatenated or merged into one PDF document. Failure to submit only one PDF file may result in disqualification of bid.
    - ii. File should be named in the following manner:
      - 1. Bid Number is the bid number for which the response is for as it appears on the RIVIP cover sheet.
      - 2. Date of bid is date of bid using the format (mm-dd-yyyy).
      - 3. Vendor Name is the name of the vendor as one word –no spaces or punctuation.
      - 4. Vendor ID as it appears on the RIVIP vendor cover sheet.

Note: you must use underscores in separating the fields. Do not use underscores anywhere else in the filename other than to separate the fields.

Example: 1234567\_06-01-2011\_VendorID\_9876.pdf

9. Purchasing staff will officially conclude the bid opening and all loaded proposals will be posted to the Purchasing web site. All proposals will be available immediately after bid opening at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

For technical assistance, contact the Division of Purchases office at (401) 574-8100.

A CERTIFIED CHECK OR BID BOND PAYABLE TO THE STATE OF RHODE ISLAND IN AN AMOUNT EQUAL TO FIVE PERCENT (5%) OF THE PROPOSAL SHALL BE SUBMITTED WITH THE BID.

A Performance and Payment Bond equal to one hundred percent (100%) of the contract price with a surety company registered and licensed in the State of Rhode Island shall be required of the successful bidder.

This project is subject to terms, conditions and provisions of Chapters 2, 12, 13 and 14.1 of Title 37, Rhode Island General Laws of 1956, as amended et seq., and regulations promulgated thereunder, which require that ten percent (10%) of the dollar value of work performed on the project be performed by minority business enterprises, and prevailing wage rates to be paid under the Contract for this project must be in accordance with those prevailing wages on file in the Rhode Island Department of Labor, Office of the Director.

The included prevailing wage table may have been revised. It is the contractor's responsibility to use the current prevailing wage table. The table may be obtained at the RI Division of Purchases Home Page at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

All bidders MUST register online at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). A RIVIP generated Bidder Certification Cover Form MUST accompany each bid. Should you need assistance in registering or downloading a bid, call (401) 574-8100 ext. 134. Failure to comply will result in disqualification.

**A REPRESENTATIVE OF THE DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, DIVISION OF PLANNING AND DEVELOPMENT AND/OR THE DESIGNER OF RECORD WILL BE PRESENT FOR A PRE-BID CONFERENCE AT THE PROJECT SITE:**

**LOCATION: Fishing Pier, Colt State Park, Bristol, RI.**

**ON: 3/27/2013**

**AT: 10AM**

DEPARTMENT OF ADMINISTRATION  
OFFICE OF PURCHASES  
By: s/Lorraine Hynes  
State Purchasing Agent

**\*\*\*\*\* END OF INVITATION TO BID/NOTICE TO CONTRACTORS \*\*\*\*\***



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David Cadoret  
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SOLICITATION INFORMATION  
RFP #7461328

**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE  
PARK FISHING PIER.**

**CLOSING DATE AND TIME: 4/10/2013 AT 10:00 AM**

**SURETY REQUIRED: YES**

**BOND REQUIRED: YES**

**VENDORS MUST REGISTER ON-LINE AT THE STATE PURCHASING WEBSITE AT  
[WWW.PURCHASING.RI.GOV](http://WWW.PURCHASING.RI.GOV) TO BE ABLE TO DOWNLOAD A BIDDER CERTIFICATION  
COVER FORM.**

**OFFERS RECEIVED WITHOUT THE ENTIRE COMPLETED 4 PAGE RIVIP GENERATED  
BIDDER CERTIFICATION FORM ATTACHED MAY RESULT IN DISQUALIFICATION.**

**DAVID A. CADORET  
CHIEF BUYER**

**THIS PAGE IS NOT A BIDDER CERTIFICATION FORM**



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**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE  
PARK FISHING PIER.**

There will be a mandatory pre bid Wednesday March 27, 2013, 10am at:

COLT STATE PARK/FISHING PIER  
RT 114  
BRISTOL, RI 02809

*Proposals should be submitted, in a sealed envelope marked "RFP # 7461328  
CONSTRUCTION AND RENOVATIONS COLT STATE PARK FISHING PIER, with  
the opening date and time indicated on the front, to:*

*RI Dept. of Administration*

**Division of Purchases, 2<sup>nd</sup> floor**

**One Capitol Hill**

Providence, RI 02908-5855

4/10/2013

10AM

NOTE: Proposals received after the above-referenced due date and time will not be considered. Proposals misdirected to other State locations or which are otherwise not presented in the Division of Purchases by the scheduled due date and time will be determined to be late and will not be considered. Proposals faxed to the Division of Purchases will not be considered.



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**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE  
PARK FISHING PIER.**

**THIS JOB IS PREVAILING WAGE.**

THIS THIRD-PARTY LINK [WWW.WDOL.GOV/DBA\\_ASPX#0](http://WWW.WDOL.GOV/DBA_ASPX#0) IS PROVIDED AS A COURTESY TO POTENTIAL VENDORS FOR GUIDANCE PURPOSES ONLY. THE DIVISION OF PURCHASES IS NOT RESPONSIBLE FOR THE ACCURACY OF THE INFORMATION CONTAINED ON THIS WEBSITE OR ANY THIRD-PARTY WEBSITE. ANY AND ALL VENDORS SUBMITTING PROPOSALS IN RESPONSE TO THIS SOLICITATION BEAR THE SOLE RESPONSIBILITY AND BURDEN TO SUBMIT PROPOSALS THAT ARE BASED ON ACCURATE INFORMATION AND ARE IN COMPLIANCE WITH LAW.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.



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**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE  
PARK FISHING PIER.**

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**INSPECTION REQUIREMENTS**

**BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.**



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**SOLICITATION INFORMATION**  
**RFP #7461328**

**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE PARK FISHING PIER.**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN

REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER.





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**SOLICITATION INFORMATION  
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**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE PARK  
FISHING PIER.**

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.



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PARK FISHING PIER.**

**BOND**

BIDDER IS REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. THE SUCCESSFUL BIDDER WILL ALSO BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.



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**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE  
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### **NOTICE TO VENDORS**

Effective **January 1, 2013** all *public works project* related bids or proposals exceeding **Five Hundred Thousand (\$500,000) dollars** are required to include a "public copy." All agency contract solicitations and invitations for bids, etc. shall state that any bid or proposal that exceeds Five Hundred Thousand (\$500,000) dollars must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of Five Hundred Thousand (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive. For further information, please see R. I. Gen. Laws §37-2-18(j)..



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**TITLE: CONSTRUCTION AND RENOVATIONS OF COLT STATE  
PARK FISHING PIER.**

REVISED  
December 11, 2012

NOTICE TO CONTRACTORS  
AND VENDORS BIDDING  
ON PUBLIC WORKS PROJECTS

Effective **January 1, 2013** all Public Works related project proposals exceeding Five Hundred Thousand (\$500,000) dollars are required to include a "public copy." All agency contract solicitations, requests for proposals, invitations for bids, etc. shall state that any bid or proposal that exceeds Five Hundred Thousand (\$500,000) dollars must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of Five Hundred Thousand (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive. Additionally, proposals submitted for a Master Price Agreement, when the total amount potentially may exceed Five Hundred Thousand (\$500,000) and the solicitation expressly requires any or all vendors to submit a public copy, must include a copy to be available for public inspection.

For further information, see R.I. Gen. Laws Section 37-2-18(j) and State Procurement Regulations at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). This requirement applies to all public works projects (vertical and horizontal) exceeding Five Hundred Thousand (\$500,000) dollars and any combination of base bid plus all alternates.



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1. All bid proposals shall be opened publicly and read aloud.
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4. The burden to identify and withhold from the public copy that is released at the bid opening any trade secrets, commercial or financial information, or other information the bidder deems not subject to public disclosure pursuant to Chapter 38-2, the Access to Public Records Act, shall rest solely and exclusively with the bidder submitting the bid proposal.
5. At the time that a proposal is submitted, a bidder must submit a redacted copy of the bid proposal in a PDF (Portable Document File) file format on a read only CD-R Media Disk (hereinafter referred to as a "CD"). Vendors are required to provide all documents submitted in response to the bid solicitation on the CD.
  - a. The acceptable media is a CD-R. Media that is read/writable (CD RW) will not be accepted.
  - b. Only readable, not writeable media is acceptable.
  - c. Vendor is responsible for supplying their own CD-R media.
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6. Failure of the bidder to submit a public copy on a readable CD, as required by RIGL 37-2-18 as amended, shall result in the disqualification of said bid.
7. CD must be enclosed in a protective cover and the protective cover clearly labeled with the following:
  - a. Marked "Public Copy"
  - b. Title of Solicitation as it appears on the RIVIP cover letter.
  - c. Name of Company and Vendor ID as it appears on the RIVIP cover letter.
  - d. Bid Response Number as it appears on the RIVIP cover letter.
  - e. Date of Bid as it appears on the RIVIP cover letter.
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  - a. One PDF file will be on the CD-R. File to meet the following requirements:
    - i. Only one file will contain all documents in response to the bid. If you have more than one document for the response, the documents must be concatenated or merged into one PDF document. Failure to submit only one PDF file may result in disqualification of bid.
    - ii. File should be named in the following manner:
      1. BidNumber\_DateofBid\_VendorName\_VendorID.pdf.  
Where:
        1. Bid Number is the bid number for which the response is for as it appears on the RIVIP cover sheet.
        2. Dateofbid is date of bid using the format (mm-dd-yyyy).
        3. VendorName is the name of the vendor as one word – no spaces or punctuation.



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4. Vendor ID as it appears on the RIVIP vendor cover sheet.

**Note: you must use underscores in separating the fields. Do not use underscores anywhere else in the filename other than to separate the fields.**

**Example: 1234567\_06-01-2011\_Vendor1\_9876.pdf**